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**North Hampton Public Library - Board of Trustees**

**Public Meeting Minutes**

**North Hampton Public Library**

**239 Atlantic Ave**

**Tuesday, August 13, 2024, 6:30 PM**

Chair: Susan Leonardi

Treasurer: Kathleen Kilgore Library Director: Liz Herold

Secretary: Jacqueline Brandt

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1. Call to Order by the Chair

Pledge of Allegiance

Meeting called to order at 6:31 PM followed by the pledge of allegiance.

1. Facilities Report

George Chauncey in attendance and reported: Inspected the filters and they are doing well. Lawn is looking good after the adjustments to the irrigation system, When the system was turned on in the spring the wrong program was in the computer; this has since been corrected. Filters for the water fountain were changed. Special thanks Kathleen and Walley Kilgore for the lighting. Longchamps has to tie into the lights still. K. Kilgore reported that there is a large hole on the grounds and that the Poison ivy on corner of lot is still pending. George to contact John Hubbard in public works. George reported that two patrons have complained of the cold air conditioning. George explained the system and the patron understood.

1. Public Hearing -- Acceptance of Foundation Funds

Public hearing commenced: 6:37 pm   
Notice was given that in accordance with the requirements of RSA chapter 202-A:4-c III. (a), for the purpose of accepting donations over $5,000, a public hearing of the North Hampton Public Library Board of Trustees will be held on the 13th day of August at 6:30 P.M. at the North Hampton Public Library in North Hampton, NH.

June 10, 2024, correspondence read into the minutes granting funds. Louis Roche, Secretary Treasurer.

The purpose of the hearing is to consider acceptance of the following unanticipated revenues:

* Acceptance of funds in the amount of $50,000 from the North Hampton Public Library & Cultural Center Foundation.

Those present in public asked about purpose of the funds. Leonardi explained the purpose of the funds. Additional lighting, shelving and other furniture items are included. K. Kilgore went on to explain the funding and how it is transferred.

Leonardi closed public hear at 6:45 pm for the acceptance of the foundation funds. J. Brandt motioned for public hearing. K. Kilgore seconded.

K. Kilgore to accept the funds in the amount of 50K for the North Hampton Public Library and Cultural Center. Seconded by J. Brandt Vote: 3-0 Motion passes.

4.Administrative

* 1. Approval of July meeting minutes: Approval of meeting minutes of July 7, 2024 K. Kilgore moved to accept meeting minutes as presented, Leonardi seconded. Vote 3-0, motion passes.
  2. Library Reports Liz gave the reports (see Librarian’s Report)
  3. Youth report

K. Kilgore motioned to accept the Library director’s and Youth Librarian’s report as presented; J. Brandt seconded all approved. Motion passes: 3-0.

5.Old Business

5.1. Old Home Day Update. Liz reported that this was very successful. For future planning it was discussed that the Belly dancing historical approach might be valuable.

5.2. New Youth Librarian Update-Katy Wuerker was hired and began work on Monday, August 12.

* 1. Strategic Plan Update
     1. Focus Group List- Focus group list. Liz sent out a sheet.
     2. Community Forum

6. New Business

6.1. Children Policy Discussion

6.1.1. Patron Correspondence Tim & Amy (Correspondence see notes): They are here to speak to the policy. Their two children were asked to leave the library as there is a two-hour limit for kids their age. Parents were called. Parents discussed the policy with the librarian at the time. Parents are concerned about children being discriminated against. Youth policy in North Hampton is very stringent. Portsmouth age restriction is10, for example. Parent did research read policy from ALA, and State of New Hampshire policy. Parent feels that boys are appropriately behaving. Library was going to be a safe place and would like to keep it that way. Why were they being bothered and asked to leave. Patron feels that this was the first time they were asked to leave.

K. Kilgore commented as the policy that was put into place was not intended as an outcome. She suggested that we revisit the policy for modification. Apologized for consequences. J. Brandt spoke of the policy. Staff miscommunication was discussed by Liz Herold. Did not want anyone not to feel welcome at the library. Liz to revisit policy and procedure with staff. Amy new youth librarian director has more experience with youth in middle school and high school and her insight and guidance will be helpful.

The delivery of the message is a concern and should be reviewed with staff. Trustees will address this with staff.

6.2 Highlight new staff is fall community newsletter.

6.3 Policy review session needed. To be scheduled   
6.4 Book damage policy needs to be reviewed.

7. Public Comment

There was no additional public comment.

8.Any Other Item that may legally come before the Board

The Board reserves the right to act on any item relative to the prudential administration of the library’s affairs, which circumstances may require. No other items were discussed.

9. Next Meeting/Adjournment

Meeting was adjourned at 8:06 pm